

**Notice for Form fill-up for Regular/Backlog Students in End Semester (Odd) Examinations  
2020-21**

No – GKC/Reg / 2021 / 02

Date-22/02/2021

The form fill up for the End Semester Examinations for Odd Semester 2020-21 would commence from 27<sup>th</sup> February 2021 as per following steps following approval of the competent authority in Covid-19 pandemic situation.

1. Application form would be available in the student's and college login for all enrolled students of UG courses of odd semester 2020-21.
2. Students can submit the application form online from their login id.
3. On submission of the form online by the student, the said form will be available in the college admin login for verification/ confirmation by the college.
4. Upon verification/ confirmation by the college, the students will be eligible to submit their fees online through different methods available. In case of any difficulties please contact their faculty mentor.
5. The regular and backlog form have to be filled up separately by the students.
6. After payment of the fee(s) student must download the form for future reference.
7. Process of collection of signed application forms would be taken care off by the colleges, and such forms need to be submitted to the University in due course of time, as per notification/intimation for the same.
8. After submission of the fee, the admit cards will be generated online in the student login.
9. Provision of appearing in the online examinations would be available for the students for whom admit card is issued. The process of online examination would be notified separately.
10. The following would be different dates for different activities for the above mentioned purpose.

<b>Dates for fill-up for Odd Semester Examinations 2020-21 for Regular and Backlog Students</b>	
27/02/2021	Availability of forms and submission of application form by the candidate
02/03/2021	Last date for the students for online submission of the form
01/03/2021 to 04/03/2021	Dates for submission of the fees online by the students
10/03/2021	Tentative date for generation of admit Card
12/03/2021 to 26/03/2021	Dates for end semester theory examinations

Fees for each candidates: Regular: 1200/-

Back paper per semester: 1000/-

*Das 22/2/21*

PROF. MAHUYA DAS  
PRINCIPAL

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**Greater Kolkata College of  
Engineering & Management**

Copy to:

1. Chairman/Convener, Examination Cell – Please coordinate particularly in respects of Elective papers.
2. All Faculty mentors – To inform all students.
3. Asst. Registrar
4. Accounts Section
5. Registrar section
6. Notice Board
- 7. Kankan Jana – Pl. upload in website