



# GREATER KOLKATA COLLEGE OF ENGINEERING & MANAGEMENT

(Approved by AICTE and affiliated to MAKAUT (Formerly WBUT) and WBSCTE)

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Ref. No.....

Date.....

Ref. No. – GKC/PRIN /ICC/002/24

Date-15/03/2024

## Constitution of Internal Complaints Committee (ICC)

In pursuance of the clause 4(1), Chapter-II of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and “Internal Complaints Committee (IIC)” has been constituted with the following members:

S.No.	Name and Designation	Officiating as
1.	Mrs. Saheli Das, TIC, AP, CSE	Chairperson
2.	Ms. Subarnarekha Pal, AP, English	Member
3.	Mrs. Kakali Das, AP, CSE	Member
4.	Dr. Saikat Majunder, AP, Physics	Member
5.	Mr. Sukamal Kanta Ghosh, AP, CE	Member
6.	Mrs. Kalika Banerjee, Office Asst.	Member
7.	Mr. Debasish Ghosh, TA, ME	Member
8.	Ms. Anuska Chakraborty	Student
9.	Mr. Sandipan Bera	Student
10.	Ms. Pratyusha Sarkar	Student

The member shall hold the office for a period of Three years. The Presiding officer shall notice of the meeting to the members as and when meeting is convened. Working Rules for Internal Complaints Committee is attached herewith.

The Aggrieved women may make, in writing, a complaint of sexual harassment at work place to the Internal Complaints Committee (IIC), within a period of three months from the date of incident. Six (6) copies of a written complaint should be submitted to the committee or any of its members along with list of witnesses and supporting documents. The Internal Complaints Committee conduct inquiry as per the working rules and submits its report along with the recommendations to the undersigned for implementation.

Das 15/3/24

**Prof. (Dr.) Mahuya Das**  
**Principal**

PRINCIPAL  
Greater Kolkata College of  
Engineering & Management

Copy to:

1. All Members concerned
2. Wide Publicity among Staff Members
3. College and Department Notice Boards