

Minutes of the 3rd Meeting of the Board of Governor of GKCEM

Date: 3rd February, 2023

Time: 12.00 P.M.

Venue: Head office, JIS Group

Members Present

1. Prof. (Dr.) G.L. Datta, : **Chairman**
Retired Professor & Dean, IIT Kharagpur;
Former Vice Chancellor & Chancellor, KLU
2. Mr. Taranjit Singh , Managing Trustee : **Member**
3. Mr. Haranjit Singh, Trustee Member : **Member**
4. Mr. Amrik Singh, Trustee Member, : **Member**
5. Mr. Tapan Kumar Ghosh, Trustee Member : **Member**
6. Dr. Kinkinee Ghosh, Trustee Member : **Member**
7. Dr. Ramitendra Ray, Trustee Member : **Member**
8. Mr. Simarpreet Singh, Director JIS Group : **Member**
Educational Initiative
9. Prof. (Dr.) Amlan Chakraborty, : **Member**
Academician,
Director, AKCSIT, CU; Director,
Information Technology, Higher
Education
10. Mr. Partha Sarkar, Industry representative : **Member**
Academic Relationship Manager, TCS
11. Prof. Susmita Chandra, MAKAUT Nominee : **Member**
12. Prof Atanu Pal, WB Govt. Nominee : **Member (Absent)**
Govt. College of Ceramic Engineering and
Technology
13. Dr. Anubrata Mondal, Teacher Representative : **Member**
Asistant Professor, HOD E.E. Dept. and
IQAC Coordinator
14. Dr. Pijush Dutta, Teacher Representative : **Member**
Assistant Professor, HOD E.C.E. Dept.
Dean, Academic
15. Prof. (Dr.) Mahuya Das, Principal : **Member Secretary**

Agenda:

The agenda items were taken up for discussion with the permission of the chair.

Proceedings:

The meeting commenced with the declaration of quorum by the Chairman of BoG. The Chairman warmly greeted all the members and shared his perceptions generated on the college after his first visit of GKCEM on 16th January, 2023. He further mentioned that the main objective of BOG meeting was to give direction to the college for its progression and then requested all the members to give their brief introduction.

All Members of BoG gave their brief introduction.

Leave of Absence was granted to Dr. Atanu Pal. The Chairman thereafter requested the Convener of BoG to start her presentation.

Prof. Mahuya Das, Convener of BoG meeting commenced the ppt presentation. During her entire presentation all the members of BoG shared their views and suggestions which are explained as under in details:

Agenda 3.1 : Assessment of Academic Performance of Semester Results:

The Results were presented in a Tabular form.

On suggestion of the Chairman, BoG, the following points were further highlighted:

3.1.1 Reason for poor performance of the students in semester exam (AY-2021-2022)

It was observed that there were good deal of diversifications of semester marks. The Convenor stated that during the Covid period the examinations were conducted through virtual mode which affected student's performance to a great extent. Due to poor network connectivity, certain percentage of students living in rural areas could not write the examination properly. **The Chairman** suggested that the college might conduct a survey on the student's difficulties so that the problem could be overcome in the upcoming Semesters. **Mr. Partha Sarkar** also supported the view of the **Chairman** and added that comparative result analysis with university result should be done to identify or judge our Institute performance.

3.1.2 Teaching methods used by the faculty:

It was felt that the teaching effectiveness might also affect the results. **Prof. Amlan Chakraborty** put his valuable suggestion to consider various other aspects like syllabus, teaching methodology, and standard of university exam question papers etc., which are to be considered along with the result analysis.

Prof. Susmita Chandra pointed out that any suggestion for modification of question paper could be forwarded to the University.

The Chairman stated that along with academic activities, students should be nurtured with innovative activities to attain graduate attributes.

Agenda 3.2: Admission Status of Students for the academic year 2022-23

Convenor presented the admission status for 2022-23 along with those of 2021-22 for comparison. It was observed that there was 7% increase in B.Tech admission in academic year 2022-23. In this regard **Prof. Amlan Chakraborty** opined that the institutional website must contain the institutional activities and more emphasis should be paid on digital marketing for promotion of admission. **Prof. G.L. Datta** raised another important issue of equity regarding admission in terms of distribution of students (male, female & category).

Agenda 3.3: Placement

The Placement data was presented in a tabular form and the Members took note of the same. **Prof. Amlan Chakraborty** requested the convenor to make a comparative study between the JIS Sister Institutions and GKCEM with respect to no. of students placed and salary data in the next meeting. At this point, with respect to all-round development of the institute, all the honorable Members of the BoG unanimously decided that new courses (AICTE/non-AICTE) might be considered for introduction and might also opt for increase in intake in EE, ME, CSE following the admission trend.

However, action on the above mentioned steps would be possible once the College completes accreditation by NAAC or NBA. **Prof. Amlan Chakraborty** felt that the College could capitalize on the 1st year admission by providing scholarship to the students. He also suggested to start B Sc in statistics instead of Data Science.

Agenda 3.4: Anti-ragging

The Convenor reported that there had been no ragging case in the campus.

In order to create awareness among the students so as to prevent its occurrence, **the Chairman** suggested to conduct at least two anti-ragging meetings in each semester and to include govt. administrative officer in the Anti-Ragging committee. Convenor replied that it was already in process. Following Chairman's view **Prof. Chakraborty** told that involvement of Senior students in Anti-Ragging action at the campus might be followed as a good practice of the institute. **Mr. Partha Sarkar** supported this view.

Agenda 3.5: Institutional achievement

Convenor presented a brief account with the help of photographs etc. of some of the events organized by different committees and clubs of the institute. Convenor further mentioned that Vigyan Jiggasa (Science Exhibition involving local schools) and Neonate (Prototype

competition) were two important events of GKCEM for which prize money were sponsored by the crowd funding platform of JIS Group, Idea-O-Meter. **Prof. Amlan Chakraborty** suggested that all such activities should be made public through social media or can be broadcasted through press release. **The Chairman** advised that the achievement of the institute innovation council GKCEM should be more promoted.

The Industry_Institute Cell (IIC) of GKCEM had signed MOU with seventeen industries and Principal, GKCEM showed the outcome of those MOUs and members were happy with the information. Members also opined that in order to bridge the gap between Industry and Institute, these types of liaisons should be organized more, and the faculty members also needed to be involved for conducting training in Industry as resource persons. Related to IIC, **Prof. Chakraborty** emphasized that the institute may setup their Incubation Centre. The university Nominee **Prof. Susmita Chandra** added that the institute could take the necessary help from MAKAUT regarding setting up of incubation Center.

All the Honorable Members of BoG emphasized the need for (i) publication of student's papers, (ii) collaboration of faculty members with Industry for research work and (iii) faculty enrollment for more no. of FDPs and promotion of MOOCs etc. Professor Datta suggested that after successful completion of any FDP, each faculty should present seminar on that topic for dissemination of knowledge. **Prof. Amlan Chakraborty** also suggest to improve the number of faculty involvement in industry-oriented training (i.e., train the trainers) so that students could get more benefits from trained faculty. **Prof. Amlan Chakraborty** further mentioned that faculty should encourage as well as counsel the students to pursue higher education & industry ready based training. The Chairman and Mr. Sarkar jointly insisted to pay more emphasis on this point. He also suggested that a greater number of Idea Hackathon projects should be submitted by the students.

Convenor informed that the Institute faculty members have nine patents in their name. **The Chairman** and other experts opined that availability of patents will give credit for accreditation when it would be in the Institute name. In this regard, Honourable MD Sir declared that institute patent fees will be provided by the group. **Prof. Amlan Chakraborty** advised that the patent should be licensed and the same need to be promoted. The patenting process might be conducted through Innovation cell. All the patent works are to be showcased on the college website.

Agenda 3.6: Faculty joined / resignation

Convener, BOG informed about the total resignation and recruitment in the Institute for the last academic year and it was seen that quite a few number of faculty had left the college for carrying their PhD work. In this regard, the Chairman suggested that the institute should provide some provision in the Service Rules so that faculty could pursue their higher studies without leaving the college. Honourable Managing Trustee at once approved the decision. **Prof.**

Amlan Chakraborty also added that the faculties who are in academic leave in order to pursue their higher studies should be allowed to take classes along with some research works with the students. **The Chairman and Mr. Partha Sarkar** supported this view.

Agenda 3.7: IQAC

The Convener made a brief presentation on the IQAC activities in the college. Members expressed their satisfaction.

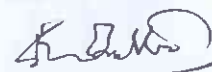
Agenda 3.8: Club activity

GKCEM has an active student learning centre consisting of many clubs like ECO club, Community Alliance Club etc. Convener presented the activities of the clubs and **Mr. Partha Sarkar** suggested that the clubs might be associated with other professional societies/organizations to enhance the quality of the programs. It was further suggested that faculties from different streams could work on waste water management, climate change, agriculture sector, water sanitization, etc. with the help of the Eco club.

At last the Chairman of BoG summarized the proceedings of the meeting and highlighted the point to be discussed in the next meeting along with other prescribed agendas:

1. To focus on 1st year admission which should be 60% of overall intake.
2. To emphasize on NAAC accreditation. For this purpose, documentation should be done within a given time frame and the same documents should be used for NBA as well.
3. To increase outreach programs with the help of visits to nearby schools and showcase the students' projects among the school students.
4. To emphasize on Entrepreneurship.

The meeting was ended with vote of thanks by the Chairman.



20.02.2024.